

AGENDA MANAGEMENT SHEET

Name of Committee Overview And Scrutiny Co-Ordinating Group

Date of Committee 1st October 2008

Report Title Future Items for OSCG and Current Work Programmes for OSC's

Summary This report outlines the future work programme for the Overview and Scrutiny Co-ordinating Group and the current work programmes for the Overview and Scrutiny Committees

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Would the recommended decision be contrary to the Budget and Policy Framework? No.

Background papers None

CONSULTATION ALREADY UNDERTAKEN:- Details to be specified

- Other Committees
- Local Member(s) N/A
- Other Elected Members Cllr Grant
- Cabinet Member
- Chief Executive Jim Graham
- Legal Jane Pollard
- Finance
- Other Strategic Directors David Carter
- District Councils
- Health Authority

Police

Other Bodies/Individuals

FINAL DECISION NO

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Agenda No 4

Overview And Scrutiny Co-Ordinating Group - 1st October 2008.

Future Items for OSCG and Work Programmes for OSC's Report of the Strategic Director for Performance and Development

Recommendation

The OSCG is recommended to:

- i) review and amend its future work programme as appropriate,
- ii) review the work programmes of the Overview and Scrutiny Committees and identify potential areas for a co-ordinated approach.

The current work programme for the Overview and Co-ordinating Group is attached as Appendix A. The Group may wish to give consideration to any additional items that it feels should be included and amend the work programme as appropriate.

Part of the work of OSCG is to provide a co-ordination role across all OSC's, identifying potential areas of duplication and areas requiring a co-ordinated approach. To enable the Group to achieve this, the current work programmes for the OSC's and details of current Panels are attached in Appendix B.

DAVID CARTER
Strategic Director for
Performance and
Development

Shire Hall
Warwick

03 September 2008

**ITEMS FOR FUTURE MEETINGS
OVERVIEW AND SCRUTINY CO-ORDINATING GROUP**

| MEETING DATE | ITEMS FOR DISCUSSION |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 19 th November 2008 | <p>West Midlands Overview and Scrutiny Steering Group (Cllr Grant)</p> <p>Overview and Scrutiny Performance – 6 month update (Michelle McHugh)</p> <p>LINks Protocols – (Alwin McGibbon)</p> <p>Sustainable Asset Management Policy, a revised Energy and Water Policy and an Alternative Energy Strategy (Jonathon Horsfield)</p> <p>Draft Outcomes Leaflet (Michelle McHugh)</p> <p>Items for Future Meetings and OSC's Work Programmes (Michelle McHugh)</p> |
| 28 th January 2009 | <p>West Midlands Overview and Scrutiny Steering Group (Cllr Grant)</p> <p>Overview and Scrutiny Strategy Action Plan – 9 month update (Michelle McHugh)</p> <p>Overview and Scrutiny Core Work Programme 2009-10 (Michelle McHugh)</p> <p>Draft protocols for Local Area Scrutiny (Paul Williams)</p> |
| 8 th April 2009 | <p>Overview and Scrutiny Performance 2008-09 (Michelle McHugh)</p> <p>Update on Scrutiny of LAA and PSB (Michelle McHugh)</p> |

ADULT AND COMMUNITY SERVICES OVERVIEW AND SCRUTINY COMMITTEE

| DATE OF MEETING | ITEMS FOR SCRUTINY | EXEMPT ITEMS |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 15 Oct 2008 | Special meeting to consider the Government Consultation "The Case for Change " | |
| 26 Nov 2008 | Home Care Electronic Monitoring Systems (requested at the meeting on 16-01-08) <i>(Mike Jones)</i> Bi-monthly Performance Monitoring Report <i>(Rob Johnson)</i> Mid Year Directorate Report Card Market Management Strategy – Update (requested at the meeting on 05/03/08) <i>(Rob Wilkes)</i> Review of Library Service <i>(Graeme Betts/Edwina Cordwell)</i> | Star Rating Briefing |
| 14 January 2009 | Safeguarding Adults in Warwickshire – Strategic Plan <i>(requested by Committee on 16-01-08) (Liz Bruce)</i> Corporate Business Plan Third Quarter Directorate Report Card | |
| 18 March 2009 | Development in the In-House Home Care Service – Update (requested at the meeting on 05-03-08) <i>(Simon Robson)</i> Independence Through Outcomes Action Plan (requested by Committee on 05-03-08) <i>(Rob Wilkes)</i> | |

ADULT AND COMMUNITY SERVICES OSC PANELS / WORKING GROUPS

| Name | Members | Objectives | Start date | Finish date |
|------------------------------------------------|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|
| Falls Prevention - Joint Panel with Health OSC | Cllr Compton Cllr Forewood Cllr Knapman Cllr Main Cllr Randev Cllr Roodhouse | <ul style="list-style-type: none"> ➤ Make efficiency savings ➤ Promote equity of Access ➤ Highlight areas for improvement – falls prevention across Warwickshire ➤ To provide a robust, evidence based report with practical and achievable recommendations, which can be implemented | August 08 | April 09 |

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

| MEETING DATE | ITEMS FOR DISCUSSION | EXEMPT ITEMS |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 20 Oct 2008 | <p>Corporate Parenting Policy, Strategy and Action Plan – Progress Report (to include details of Right2bcared4) - <i>agreed by Members at their meeting on 12/11/07</i> (Brenda Vincent)</p> <p>Progress Report on Bullying Recommendations – Portfolio Holder</p> <p>Progress Report on Child Poverty Recommendations – Portfolio Holder</p> <p>School Balances – <i>Report from Chair of School Balances Panel</i></p> <p>In-Year Fair Access Protocol (<i>Nick Williams</i>)</p> <p>School Meals – <i>12 months progress report on recommendations from School Meals Review</i> (Mark Gore +Phil Evans)</p> <p>Recruitment and Retention of Teachers – <i>requested by the Committee at their meeting on 12-11-07</i> (Mark Gore)</p> | |
| 12 November 2008 | <p>Early Years / Children Centres – report regarding impact / outcomes from pilot phase and sustainable funding. Cllr Seccombe</p> <p>KS4 Improvement Plan – Performance Report (<i>agreed at the meeting on 18 June 2008</i>)</p> <p>North Warwickshire Local Area Scrutiny review of Educational Attainment and Skills at 16 in North Warwickshire Progress Report from the Cabinet (<i>requested by Cabinet on 31/07/08</i>) (<i>Peter Thompson</i>)</p> <p>Concessionary Transport – <i>Report from joint Scrutiny Panel</i></p> <p>The Breakthrough Project (<i>agreed at the meeting on 18 June 2008</i>)</p> <p>Gifted and Talented – Progress Report (<i>Mark Gore/Ray Speakman</i>)</p> <p>Performance Report Card – Quarter 2</p> | |

Appendix B

| MEETING DATE | ITEMS FOR DISCUSSION | EXEMPT ITEMS |
|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| January 2009 DATE TO BE CONFIRMED | Performance Report Card – Quarter 3 Corporate Business Plan 14-19 Agenda – progress and implementation for Sept 08 Alcohol and Young People – 12 month progress report – (Geoff King) | |
| 18 February 2009 | Challenges for the next 12 months – Councillor Izzi Seccombe (<i>requested at the meeting on 26 February 2008</i>) CYPP priorities and target setting Educational Attainment – transition for KS2 to KS3 | |
| March 2009 DATE TO BE CONFIRMED | Connexions – SINGLE ISSUE MEETING | |
| 1 April 2009 | Inclusion Strategy Update – requested at 23 April 2008 meeting (<i>Liz Holt</i>) Schools Meal – 18 th month progress report (<i>Mark Gore/PhilEvans</i>) | |

CYPF OSC PANELS / WORKING GROUPS

| Name | Members | Objectives | Start date | Finish date |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|------------|-------------|
| School Balances | Cllr Whitehouse Cllr Grant | To scrutinise the nature of school balances in Warwickshire | Jan 08 | Oct 08 |
| Hear by Right | Cllr Dill-Russell Cllr King Cllr Shilton | To scrutinise the Children, Young People and Families Directorates compliance with the Hear by Right standards | Jan 08 | on-going |
| Mental Health of Children and Young People | Possible joint panel with Health OSC. Dependent on report from PCT being submitted to Health OSC in July | To scrutinise impact of the Mental Health Trust on services delivered to Children and Young People | - | - |
| Concessionary Transport (Joint with Environment OSC) | Cllr Whitehouse Cllr Burton | To scrutinise options for introducing a concessionary transport scheme for young people in Warwickshire | Feb 08 | Oct 08 |
| Educational Attainment | Cllr Grant Cllr McCarthy Cllr Dill -Russell | To scrutinise educational attainment at key stage 4 | April 08 | On-going |
| Young People with Autism – Transitional arrangements. | Possible joint review with Adults OSC | To scrutinise transitional arrangements from children services to adult services for young people with autism | - | - |

COMMUNITY PROTECTION OVERVIEW AND SCRUTINY COMMITTEE

| DATE OF MEETING | ITEMS FOR DISCUSSION | ITEMS FOR INFORMATION |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| 18 November 2008 | 1. Review of Progress of Warwickshire's Alcohol Harm Reduction Strategy Implementation Plan (See Cabinet report of 18 October Page 18 Rec B) taking into account the concerns raised in the report and evidence sought to demonstrate the effectiveness of the data collecting and data sharing process mentioned within the strategy. (Kit Leck) Police representative invited to attend to give view on their approach to alcohol and drugs enforcement.* (TS to also report on Underage sales of alcohol*) 2. TS Enforcement Policy* (Janet Faulkner). 3. Counterfeit Goods at Markets (Mark Ryder) (new item) 4. Mid- Year Directorate Report Card (Trading Standards and Community Protection) 5. Review of PCSO's in the Community (Member request) | 1. Future Work Programme |
| 6 January 2009 | Corporate Business Plan | |

| Name | Members | Objectives | Start date | Finish date |
|----------------------|------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|
| Financial Well Being | Cllr Chattaway Cllr Hicks Cllr Ross Cllr Collett Cllr Knapman Cllr Davies | To ensure that the most vulnerable are aware of financial advise services and can access services To assess effectiveness of service delivery. To ensure resources are maximised by services being delivered in partnership to ensure duplication is avoided. | August 2008 | March 2009 |

ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE - WORK PROGRAMME 08/09

| DATE OF MEETING | ITEMS FOR DISCUSSION | ITEMS FOR INFORMATION |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 13 Nov '08 | <ol style="list-style-type: none"> 1. Half-Year Performance Report 2. Carillion Contract 3. Local transport plan - Mid Point review 4. Speed safety camera criteria 5. Seven Trent and Environment Agency 6. LAA performance 7. Work of the Regional Flood Defence Committee 8. Maintenance of cycle infrastructure, signing for cyclists and pedestrians, cost of new cycle standards and issues of cycle pedestrian conflict | Work Programme |

ENVIRONMENT OSC PANEL / WORKING GROUPS

| Name | Members | Objectives | Start date | Finish date |
|--------------------------------------------------|--------------------------------------------|---------------------------------------------------------------------------------------------------------|------------|-------------|
| Concessionary Transport (Joint with CYPF OSC) | Cllr Browne Cllr Appleton Cllr Wells | To scrutinise options for introducing a concessionary transport scheme for young people in Warwickshire | Feb 08 | Oct 08 |

Economic Development OSC - Draft Work Programme 2008/09

| Date of Meeting | | Other items e.g. Corporate Reports/Government Consultation |
|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| 11 Nov '08 AT CAMP HILL – to be confirmed | 1. CAMP HILL / Narrowing the Gap (Colin Ball) <ul style="list-style-type: none"> ▪ Speed of development ▪ Child Poverty | 1. Work Programme 2. Half-Year Performance Report |
| 5 Jan '09 (date – brought forward from 27 Jan '09) | 1. Corporate Business Plan Performance Report (Gerient Stoneman) | 1. Work Programme |

HEALTH OVERVIEW AND SCRUTINY WORK PROGRAMME

| | Items chosen for scrutiny by Committee | Variations to NHS services | Items for information | Partnership Working |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------------|----------------------------------------------------------------------------------------------------|
| 5 November | Warwickshire PCT - Overview of LDP Process Prescribing Community Pharmacies Children's Assessment Centres George Eliot Hospital – Results of Consultation (Foundation Status Application) LAA Consideration of Performance and Progress | | | Amendment of the Membership of the committee to allow up to two representatives of LINKs to attend |
| 10 Dec 2008 | Public Health – presentation Sexual Health in Warwickshire (Helen King) | | | |

HEALTH OSC PANELS / WORKING GROUPS

| Name | Members | Objectives | Start date | Finish date |
|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|
| Falls Prevention - Joint Panel with Adults OSC | Cllr Compton Cllr Forewood Cllr Knapman Cllr Main Cllr Randev Cllr Roodhouse | <ul style="list-style-type: none"> ➤ Make efficiency savings ➤ Promote equity of Access ➤ Highlight areas for improvement – falls prevention across Warwickshire ➤ To provide a robust, evidence based report with practical and achievable recommendations, which can be implemented | August 08 | April 09 |
| End of Life Care Panel | Cllr Roodhouse Cllr Tooth Cllr Appleton Cllr Dixon | <p>To understand the resources that are available</p> <p>To improve: 1) equity of service, 2) access to services, 3) patient & family experience & quality of care, 4) enabling a good death “Dignity in Care”, 5) allowing choice where to die, 6) how services work together, 7) person centred approach</p> <p>For services to be: 1) More robust / flexible, 2) Demographically based</p> | Dec 2007 | Nov/Dev 08 |
| Prescribing Community Pharmacies | Yet to be agreed | Yet to be agreed | Nov 2008 | - |
| Coventry and Warwickshire Partnership Trust Consultation – Avenue Clinic Nuneaton | Joint Panel with NBBC and NWBC | Yet to be agreed | Nov 2008 | - |
| NHS Core Standards and Local Delivery Plan | Yet to be agreed | Yet to be agreed | Dec 2008 | April 2009 |
| UHCW Consultation for Foundation Status | Possible joint review with Coventry CC | Yet to be agreed | | |
| Proposals for a new GP service in Camphill | Joint review with NBBC | Yet to be agreed | | |

RESOURCES, PERFORMANCE AND DEVELOPMENT OSC

| Meeting Date | Subject | Directorate |
|--------------|---------------------------------------------------------------------------|-------------------------|
| 11/11/08 | Development of Customer Access for the County Council | Perf & Dev |
| | Review of Absence Management | Perf & Dev |
| | Review of Capital Receipts Strategy - update | Resources |
| | Review of Base Capital Budget | Resources |
| | ICT Development Plan – Mid Year report | Resources |
| | Backlog Maintenance Report | Resources |
| | Schools Summer Holiday 2008 – Building and Engineering Projects | Resources |
| | Debt Recovery Update | Resources |
| | Medium Term Financial Plan | Resources |
| | Half Year Directorate Report Cards 2008/09 (April 2008 to September 2008) | Perf & Dev Resources |
| 13/1/09 | | |
| | Review of Absence Management | Perf & Dev |
| | Review of Customer Focus – Panel’s Report | Perf & Dev |
| | Feedback from Public Consultation on the 2009/10 Budget | Resources |
| 12/2/09 | | |
| | Quarter 3 Directorate Report Cards 2008/09 (April 2008 to December 2009) | Perf & Dev Resources |
| 21/4/09 | | |
| | ICT Development Plan –Year End Report 2008/09 | Resources |

RESOURCES, PERFORMANCE AND DEVELOPMENT OSC PANELS / WORKING GROUPS

| Name | Members | Objectives | Start date | Finish date |
|-------------------------|--------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------|
| Customer Service Review | Cllr Booth Cllr Cavanagh Cllr Shilton Cllr Smith Cllr Haynes | <p>Produce a route map leading from the current position to one of excellence in terms of customer service.</p> <p>Agree a series of recommendations for actions that will,</p> <ul style="list-style-type: none"> • Lead to improved public satisfaction with the County Council's service delivery. • Result in improvements to the systems we operate for the benefit of our customers. • Produce a more responsive organisation that places our customers at the centre of everything we do. • Facilitate the Council's achievement of the Customer Excellence Standard (replacing Chartermark) • Increase the amount of joined up working we do with our partners. | April 2008 | November 2008 |